



**NDIS Quality  
and Safeguards  
Commission**

Registration ID: 4-JNX3YHC

13 June 2024

Basis Therapy Pty Ltd  
Trading as BASIS THERAPY PTY LTD  
95 Tibbradden Circle  
ASCOT WA 6104

Attention: Tom Scott-Clark  
Email: [tom@basistherapy.com.au](mailto:tom@basistherapy.com.au)

### **Registration as a registered NDIS provider**

Dear Tom Scott-Clark

Thank you for your application to be registered as a National Disability Insurance Scheme (NDIS) provider. I am pleased to advise that I have decided to register Basis Therapy Pty Ltd (trading as: BASIS THERAPY PTY LTD) as a registered NDIS provider under section 73E of the *National Disability Insurance Scheme Act 2013* (NDIS Act).

#### **Your Registration ID: 4-JNX3YHC**

You will need this Registration ID when contacting the NDIS Commission in relation to your registration.

#### **Registration Scope**

Basis Therapy Pty Ltd is registered to provide throughout Australia the supports and services for which it is approved as a registered NDIS provider. If Basis Therapy Pty Ltd wish to provide additional supports or services, an application to vary registration may be made to the NDIS Commission.

#### **Certificate of registration**

The details of Basis Therapy Pty Ltd registration, including the classes of supports or services that you are registered to provide and the conditions which apply to Basis Therapy Pty Ltd registration, are specified on the Certificate of Registration. The Certificate of Registration is attached and will apply from 20 May 2024.

It is important that you are familiar with the conditions of your registration and your responsibilities as a registered NDIS provider, including the requirement to notify the NDIS Commission of certain changes or events. Guidance is available on the NDIS Commission website at [NDIScommission.gov.au/notify-change-event](https://www.ndiscommission.gov.au/notify-change-event).

## Key Personnel

Under sections 13 and 13A of the National Disability Insurance Scheme (Provider Registration and Practice Standards) Rules 2018 you must notify the Commissioner of certain matters and events, including certain significant changes in your organisation or your governance arrangements. The Commissioner considers that the following to be examples of significant changes of this nature: a change in the membership of key personnel, including a change to the partners of a partnership, the directors of a corporation and changes to senior managers, such as Chief Executive Officers, who are responsible for your executive decisions. The National Disability Insurance Scheme (Registered NDIS Provider Notice of Changes and Events) Guidelines 2019 provide additional examples of changes which the Commissioner considers are significant.

## Additional Condition of Registration

The delegate can impose conditions of registration under section 73G of the NDIS Act. I have decided to impose a condition of registration on Basis Therapy Pty Ltd registration. The additional condition of registration are set out in your Certificate of Registration.

A condition is imposed for assessment of the remaining elements of the Certification audit to be conducted three months after service delivery has commenced in any of the classes of support that require certification assessment.

## Review under section 100 of the NDIS Act

Basis Therapy Pty Ltd may request a review of my decision to refuse to register it as a registered NDIS provider. Basis Therapy Pty Ltd may do so within three (3) months from the date this decision is served on it.

Any application for an internal review will be dealt with by someone who was not involved in the making of the decision.

Should Basis Therapy Pty Ltd wish to request a review of my decision, it may make the request in writing and email it to [review@ndiscommission.gov.au](mailto:review@ndiscommission.gov.au) or send it by post, addressed to:

Director Provider Registration  
NDIS Quality and Safeguards Commission  
PO Box 210  
Penrith NSW 2751

Alternatively, you may telephone the Provider Registration team on 1800 035 544 to request a review of the decision or to arrange to make the request in person.

Once any review of the decision has been finalised by the reviewer, you may also seek a further review of that decision by the Administrative Appeals Tribunal under section 103 of the NDIS Act.

If you have any questions about this condition, you can call us or send us an email. You can also find out more about your registration and conditions of registration at [www.ndiscommission.gov.au](http://www.ndiscommission.gov.au).

If you have any questions about your registration, please contact the NDIS Commission on 1800 035 544 or via email, [registration@NDISCommission.gov.au](mailto:registration@NDISCommission.gov.au).

## The NDIS Provider Register

Under section 73ZS of the NDIS Act, the Commissioner maintains a public register of registered NDIS providers. The NDIS Provider Register is published on the NDIS Commission's website at [NDIScommission.gov.au/provider-register](http://NDIScommission.gov.au/provider-register).

If you consider that the information about you on the NDIS Provider Register is inaccurate, amendments or updates to some of the information included on the NDIS Provider Register can be made through the [NDIS Commission Portal](#).

### **Next steps**

Now that you are a registered NDIS provider, the primary contact on your application will have a user account created to access the NDIS Commission Portal. This process can take up to 10 days. This will enable you to update and maintain your organisation's details, including key personnel, service outlets and registration groups. It is your responsibility to ensure that your details are correct and current. Additional staff can request access, if required, by following the steps in the quick reference guide on the NDIS Commission website  
<https://www.ndiscommission.gov.au/document/1021>

If you have any questions about your registration, please contact the NDIS Commission on 1800 035 544 or via email, [registration@NDIScommission.gov.au](mailto:registration@NDIScommission.gov.au)

Yours sincerely,

**NDIS Quality and Safeguards Commission**

T 1800 035 544

[registration@NDIScommission.gov.au](mailto:registration@NDIScommission.gov.au)

Level 1, 121-125 Henry Street

Penrith NSW 2750

[NDIScommission.gov.au](https://www.ndiscommission.gov.au)



Certificate of Registration

Issued pursuant to section 73E(4) of the *National Disability Insurance Scheme Act 2013* (NDIS Act)

As at 20 May 2024 Basis Therapy Pty Ltd (26665146869) of 95 Tibbradden Circle  
ASCOT WA 6104 is a **registered NDIS provider**

Registration ID:	4-JNX3YHC
Legal name:	Basis Therapy Pty Ltd
Business/trading name:	BASIS THERAPY PTY LTD
ABN:	26665146869
ACN:	665146869
Primary address / head office:	95 Tibbradden Circle ASCOT WA 6104
Registered provider in relation to:	The provision of the following classes of supports under participants’ plans.
Classes of support:	0110 Behaviour Support 0118 Early Childhood Supports 0128 Therapeutic Supports
Period for which registration is in force:	From 20 May 2024 until 20 May 2027
Midterm audit scheduled start date	20 November 2025

Note: If you submit an application for further registration before the date identified above as the end of the period for which registration is in force, then by operation of section 73K of the NDIS Act, the registration will continue in force until the NDIS Commission makes a decision on the application under section 73E(1) of the NDIS Act.

### High Intensity Daily Personal Activities

Your registration to provide supports under Registration Group 0104 (High Intensity Daily Personal Activities) is limited to the following supports Basis Therapy Pty Ltd registered to deliver the following High Intensity Support Types.

Registered to deliver:
N/A

### Basis Therapy Pty Ltd is approved for the following:

- N/A

### Conditions of Registration

Your registration as a registered NDIS provider is subject to conditions set out in the NDIS Act and in the National Disability Insurance Scheme Rules, including additional conditions imposed under section 73G of the NDIS Act. The conditions, which apply to your registration, are set out in the attachment to this Certificate of Registration.

**NDIS Quality and Safeguards Commission**

T 1800 035 544

[registration@NDIScommission.gov.au](mailto:registration@NDIScommission.gov.au)

Level 1, 121-125 Henry Street

Penrith NSW 2750

[NDIScommission.gov.au](http://NDIScommission.gov.au)

## CONDITIONS OF REGISTRATION

**Under section 73F(2), section 73G, section 73H and section 209 of the *National Disability Insurance Scheme Act 2013* (NDIS Act)**

The registration of your organisation as a registered NDIS provider is subject to the following conditions:

### **Standard conditions under section 73F(2) of the NDIS Act**

There are standard conditions which apply to all registered NDIS providers under section 73F(2) of the Act. These are:

- a. a condition that you comply with all applicable requirements imposed by a law of the Commonwealth or a law of the State or Territory in which the person or entity operates as a registered NDIS provider;
- b. a condition that you comply with all applicable requirements of the NDIS Code of Conduct;
- c. a condition that you comply with all applicable standards and other requirements of the NDIS Practice Standards;
- d. a condition that you comply with all applicable requirements relating to record keeping prescribed by the National Disability Insurance Scheme rules for the purposes of section 73Q;
- e. a condition that you implement and maintain the applicable complaints management and resolution system in accordance with section 73W;
- f. a condition that you comply with all applicable requirements relating to complaints prescribed by the National Disability Insurance Scheme rules for the purposes of section 73X;
- g. a condition that you implement and maintain the applicable incident management system in accordance with section 73Y;
- h. a condition that you comply with all applicable requirements relating to reportable incidents prescribed by the National Disability Insurance Scheme rules for the purposes of section 73Z;
- i. a condition that you give to the Commissioner, on request, information specified in the request within the period specified in the request (which must not be less than 14 days).

**Additional Conditions imposed under section 73G of the NDIS Act**

A condition to be imposed under Section 73G of the NDIS Act for the period of registration requiring assessment to be conducted of the remaining elements of the Certification audit by an approved quality auditor three months after service delivery has commenced to participants in any of the classes of support that require certification assessment and submitted to the NDIS Quality and Safeguards Commission.

**Conditions imposed by NDIS rules made under sections 73H and 209 of the NDIS Act**

In accordance with sections 73H and 209 of the NDIS Act, you must comply with:

- (a) Part 4 of the *National Disability Insurance Scheme (Provider Registration and Practice Standards) Rules 2018*; and
- (b) Parts 2 – 4 (as applicable) of the *National Disability Insurance Scheme (Restrictive Practices and Behaviour Support) Rules 2018*; and
- (c) if you are registered to provide specialist disability accommodation, Parts 2 and 5 of the *National Disability Insurance Scheme (Specialist Disability Accommodation Condition) Rules 2018*.

Links to and information about these conditions are available on the NDIS Commission website at [NDIScommission.gov.au/legislation-rules-policies](https://www.ndiscommission.gov.au/legislation-rules-policies).

Failure to comply with a Condition of Registration could result in your registration being suspended or revoked or a civil penalty being imposed.

## KEY PERSONNEL

You have reported the following people as being your Key Personnel as at 20 May 2024. They have been determined to be, as at that date, suitable to be involved in the provision of supports or services which you are registered to provide.

### Key Personnel

THOMAS SCOTT-CLARK  
TOM SCOTT-CLARK