

Office Pack Insurance  
Certificate of Currency

QBE Insurance (Australia) Ltd  
Head Office  
Level 18, 388 George Street  
Sydney NSW 2000  
ABN: 78 003 191 035  
AFS Licence No: 239545



Policy Number 41A920452BPK

Issued By  
QBE Insurance (Australia) Ltd

Period of Insurance  
From 31/01/2024  
To 31/01/2025 at 4pm

This certificate confirms this policy is in force for the period shown, subject to the policy terms, conditions and exclusions. It is a summary of cover only (for full details, refer to the current Policy Wording/Product Disclosure Statement and schedule). It does not alter, amend or extend the policy. The information is current only at the date of printing.

The Insured

CUSTODIA PLAN MANAGEMENT P/L  
ABN Number      Not Provided

T/AS GIPPSLAND BUSINESS CENTRE

Cover Details

Location      Unit 2, 6-8 Hazel Drive, WARRAGUL VIC 3820  
Business      BUSINESS ADMINISTRATIVE SERVIC  
Interested Party      None Noted

Risk Number 4

Property Section

Particulars	Total Sum Insured	Excess
Buildings	Not Insured	
Contents	\$25,000	\$500
Reinstatement / extra cost conditions apply		
Earthquake excess as per the policy wording		

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Cover Details

**Location** Unit 2, 6-8 Hazel Drive, WARRAGUL VIC 3820 **Risk Number** 5  
**Business** BUSINESS ADMINISTRATIVE SERVICE  
**Interested Party** None Noted

Crime Section

Particulars	Total Sum Insured
Contents	\$20,000
<b>Excess</b>	\$250

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Cover Details

**Location** Unit 2, 6-8 Hazel Drive, WARRAGUL VIC 3820 **Risk Number** 8  
**Business** BUSINESS ADMINISTRATIVE SERVIC  
**Interested Party** None Noted

Broadform Liability Section

Particulars	Total Sum Insured	Limit
Limit of liability, any one occurrence		\$10,000,000
Property in Your physical and legal control	As per the policy wording	
<b>Excess</b>	\$500 for property damage claims only \$0 for personal injury claims	

Clauses

- ASL**  
LISTING OF SITUATIONS YOU OPERATE FROM  
Notwithstanding the territorial limits noted in the policy we acknowledge the following situations from which you operate your business:  
Address  
Unit 2, 6=8 Hazel Drive, Warragul Vic  
87B Main Street, Bairnsdale Vic
- B64**  
Your Business  
Your Business specified in the Schedule is more fully described as:  
Plan Management & Processing of accounts for NDIS  
Clients and bookkeeping at Hazel Drv, Warragul  
& Main St, Bairnsdale

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Cover Details

**Location** 87B Main Street, BAIRNSDALE VIC 3875 **Risk Number** 6  
**Business** BUSINESS ADMINISTRATIVE SERVIC  
**Interested Party** None Noted

Property Section

Particulars	Total Sum Insured	Excess
Buildings	Not Insured	
Contents	\$25,000	\$500
Reinstatement / extra cost conditions apply		
Earthquake excess as per the policy wording		

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Cover Details

**Location** 87B Main Street, BAIRNSDALE VIC 3875 **Risk Number** 7  
**Business** BUSINESS ADMINISTRATIVE SERVICE  
**Interested Party** None Noted

Crime Section

Particulars	Total Sum Insured
Contents	\$20,000
<b>Excess</b>	\$250

End of Certificate