

WorkCover Insurance 2024/25


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HOMELY COMMUNITY SERVICES P/L
 4 DIXON PLACE
 LILYDALE VIC 3140

Date of Issue 6 July 2024

Employer Number 16565584

 Online Employer Services

You can log in via:

worksafe.vic.gov.au/employer

Username: 16565584

Three steps to renew your WorkCover Insurance

Your 2024/25 Premium is \$396.00

The below amounts include your Premium plus any transactions detailed on page 2.

1 Step 1 - Select your payment option for 2024/25

OPTION A

Early Full Payment - 5% Discount

| | |
|----------------------------------|-----------------------|
| Amount Due | \$376.20 |
| Tax Invoice incl. GST of \$34.20 | |
| Due Date | 19 August 2024 |

OR

OPTION B

Full Payment - 3% Discount

| | |
|----------------------------------|-----------------------|
| Amount Due | \$384.12 |
| Tax Invoice incl. GST of \$34.92 | |
| Due Date | 1 October 2024 |

OR

OPTION C

Full Premium

| | |
|----------------------------------|------------------------|
| Amount Due | \$396.00 |
| Tax Invoice incl. GST of \$36.00 | |
| Due Date | 1 November 2024 |

DID YOU KNOW You can remove your claims excess in 2024/25 by selecting the buy-out option before 1 August 2024. For more information on buy-out, visit worksafe.vic.gov.au/insurance or contact us on the number above.

2 Step 2 - Pay your premium for 2024/25

Make a payment by logging in to Online Employer Services or by using one of the other Easy ways to pay.

3 Step 3 - Certify your remuneration for 2023/24

Certify your remuneration for 2023/24 by logging into Online Employer Services by 21 March 2025.

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WorkSafe Victoria is a trading name of the Victorian WorkCover Authority

14 WCO Standard D1 Mail 88x 611-614/284-93

Easy ways to pay

Funds Transfer



BSB No. 033000
 Account No. 221437
 Reference 1016565584

VISA or MasterCard*



Online
 Log in to Online Employer Services using your login details and select Pay my premium



Billor Code 5488
 Reference 165655841



Phone
 Call 1800 679 001 to pay over the phone
 Reference 0916565584

*Visa or MasterCard payments of up to \$10,000 only

Your Transaction Details

The payment options shown on the previous page reflect the amount due for your 2024/25 premium, any adjustments and any other transactions that apply.

Tax Invoice

Victorian WorkCover Authority ABN: 90 296 467 627

This is a tax invoice for the Option A or Option B discounted amount as shown below when payment is made by the relevant due date. Otherwise it is a tax invoice for Option C, the Full Premium amount. The total GST for this tax invoice, including any adjustment to GST on earlier premiums, is shown on the previous page.

OPTION A

Early Full Payment - 5% Discount

| | GST | Total incl. GST |
|---------------------------|----------------|-----------------|
| Annual Premium 24/25 | \$36.00 | \$396.00 |
| Discount 5% | -\$1.80 | -\$19.80 |
| Discounted Premium | \$34.20 | \$376.20 |

OR

OPTION B

Full Payment - 3% Discount

| | | |
|---------------------------|----------------|-----------------|
| Annual Premium 24/25 | \$36.00 | \$396.00 |
| Discount 3% | -\$1.08 | -\$11.88 |
| Discounted Premium | \$34.92 | \$384.12 |

OR

OPTION C

Full Premium

| | | |
|--------------------------|----------------|-----------------|
| Instalment Premium 24/25 | \$36.00 | \$396.00 |
| Full Premium | \$36.00 | \$396.00 |

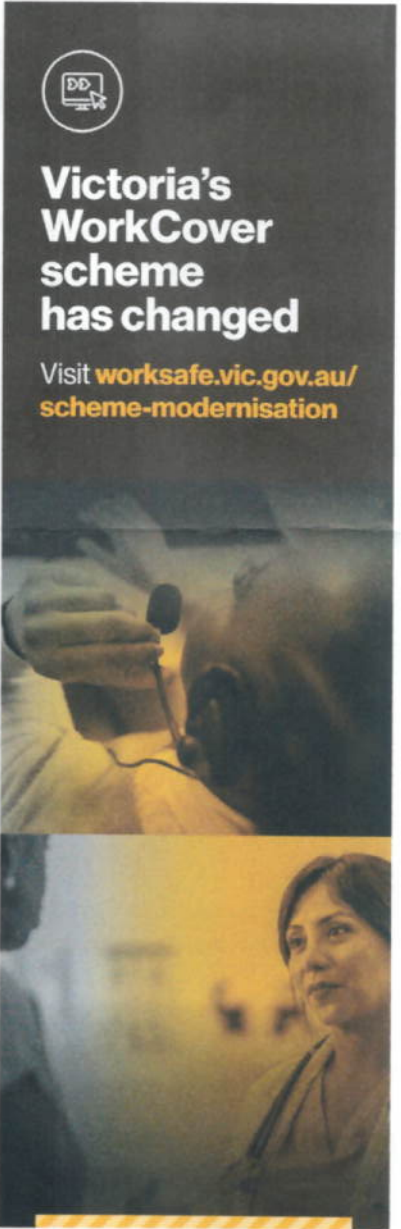
AND

Payments and Other Transactions (added to A, B or C)

| | |
|---------------------------------|---------------|
| Opening Balance | \$5,431.93 |
| 17 Apr 24 Payment Received | -\$5,431.93 |
| Total Other Transactions | \$0.00 |

Employer Number

16565584



Your Notice of Premium

Premium notices state the premium payable including any adjustments for each financial year.

Employer Number

16565584

Notice of Premium



2024/25

| | |
|-----------------------------|----------|
| WorkCover Premium (Minimum) | \$360.00 |
| GST | \$36.00 |

| | |
|------------------------------------|-----------------|
| Premium Payable for 2024/25 | \$396.00 |
|------------------------------------|-----------------|

Minimum Premium

The minimum WorkCover premium payable by any employer for 2024/25 is \$360 (excl. GST).

| | |
|-----------------------|------------|
| Date of Notice | 6 Jul 2024 |
|-----------------------|------------|

| | |
|------------------------|-------------|
| Period of Cover | |
| From: | 1 Jul 2024 |
| To: | 30 Jun 2025 |

WorkCover Industry Classification

Q87908 - Other Social Assistance Services, Non-Public Sector

Important Information

Premium Notices: Notices show the premium payable including adjustments for each financial year. Notices for 2014/15 and later years are issued under the *Workplace Injury Rehabilitation and Compensation Act 2013*.

Right of Review: If you consider the premium or penalty stated in a notice to be incorrect, you may request a review within 60 days from the date this notice was served, under

- Division 5 of the *Workplace Injury Rehabilitation and Compensation Act 2013* for the 2014/15 financial year and later financial years.

For more information on lodging a request for review, refer to worksafe.vic.gov.au/insurance.

You must let us know if...

- you change the structure of your business (e.g. from a partnership to a company) or the ownership changes
- the activities you undertake at any of your workplaces change
- you move locations, add new workplaces or cease to operate from workplaces
- your estimated remuneration increases by 20% or more from the remuneration used to calculate your premium
- your actual remuneration prior to 30 April is greater than the remuneration used to calculate your premium

How to update your details

You can update your details by using Online Employer Services. After logging in via worksafe.vic.gov.au/employer you can:

- change your contact details
- change your workplace address
- update your rateable remuneration
- tell us about any other change using the "Notify us of other changes" function.

You can also contact us via phone or email.

These are some of the factors that can impact your WorkCover Insurance premium. Failure to advise us of changes within 28 days can result in penalties. For more information on your employer obligations, refer to worksafe.vic.gov.au/insurance.